



PORT · LINCOLN  
CHAMBER OF COMMERCE AND TOURISM

## Minutes

### GENERAL MEETING

Held at: Radio 5CC, Washington Street, Port Lincoln

WEDNESDAY 24<sup>th</sup> September 2014 at 6.00pm

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1. **WELCOME:** By Kim Conway.
2. **PRESENT:** Anne-Marie Hammond, Kim Conway, Paul Sherry, Rob Watson, Greg Bakker, Derry Moldrich, Richard Horgan, Paul Sherry exited the meeting at 7pm.
3. **APOLOGIES:** Catherine Arthur, Malcolm Catt.
4. **GUEST SPEAKERS:** Naomi Blacker spoke on the advertising sales for the Port Lincoln Visitor Guide , it is nearly finished, Naomi will send a Proof for Catherine to check . Could all committee members check out the digital guide and let Naomi know if there is anything you think they should include. Kim spoke re registering on site then visitors are emailed of events coming up in Port Lincoln. Naomi suggested Kim speak to visitor information centre. Naomi suggested to produce 25k copies will last 12months , quote from Woof to come to chamber. Feedback on digital guide that it needs a map of port Lincoln and also a photo of port Lincoln from winters hill will be included. Kim will make an appointment with Naomi with Katherine and Derry re website and member packs.
5. **MINUTES OF THE PREVIOUS MEETING held on the 2<sup>nd</sup> June 2014** (Attached) moved by DM, seconded by PS, all in favour.
6. **BUSINESS ARISING:**
  - 6.1 webpage Workshop has taken place. Action book a strategic planning meeting.
  - 6.2 Strategic planning with Andrea date to be advised.
7. **CORRESPONDENCE IN:**
  - 7.1 Resignation – Tiffany Perrin, Kim has responded and thanked Tiffany for her support over the last few years .
8. **CORRESPONDENCE OUT:**



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8.1 Confirmation to Mellor Olsen re seminar series in Oct.

## 9. REPORTS:

9.1 CHAIRMAN: Kim Conway - Attached

9.2 TREASURER: Derry Mouldrich – Attached

## 10. GENERAL BUSINESS: Items for discussion

- 10.1 Member Networking Event 30/09/14 – Meet the Committee - Update from Greg/Richard at Sharkeys discussion re this and we all feel we would like to change the date for this to 10th Oct. Richard moved that woof do an e newsletter up promoting this event and that Linda at woof design follows up with a phone call, also moved is that this event is promoted through a radio and paper advertising. Seconded by Derry. All in favour .
- 10.2 Member Benefits – Mellor Olsson Lawyers – Series of 3 Information Sessions scheduled for October 13, 20 & 27 – discussion re pricing so look at a substantial discount for members.
- 10.3 Chamber Web & FB pages – Web Page Workshop – Items to be uploaded - Up date from Katherine, woof to get domain up and running again.
- 10.4 Calendar & Events Plan – Members to be able to upload their information to the calendar – Katherine to update
- 10.5 Chamber Christmas Function – Nov/Dec – When/Where – General Discussion please come to next meeting with ideas.
- 10.6 Strategic Planning Workshop to set Chamber goals/initiatives for 2014/15 – series of 3 workshops starting on the 13th Oct.
- 10.7 Business Excellence Awards – defer to next meeting
- 10.8 Membership Packs – Derry and Kim to have a meeting with Woof re these and an updated sticker and brochure.
- 10.9 Tunarama festival lights competition and Tunarama window display competition - Paul's report attached please give Paul some feedback.
- 10.10 Cruise ships , please speak to your networks if any business wishes to be part of the sea and vine session at the nautilus theatre , they must contact Janet Groeke.

**11. NEXT MEETING : Wed 1st Oct 6pm interim meeting at CEG 20-22 Napoleon St**

**12. MEETING CLOSED 7.50pm**