



PORT · LINCOLN

CHAMBER OF COMMERCE AND TOURISM INC.

MINUTES

GENERAL MEETING

Held at First Floor, Ravensdale Community Sports Complex
40 Stamford Terrace, Port Lincoln SA 5606

WEDNESDAY 24 June 2015 6pm

Welcome:

Present: Richard Horgan, Anne-Marie Hammond, Paul Sherry, Brad Flaherty, Michael Dodd, Kim Conway, Andrew & Carmen Foster, Chris Stone

Apologies: Phill Foreman, Jim Papazoglov, Tiffany Perin, Derry Muldrich, Paula Brown

Guest Speakers: nil

1. **Minutes of Previous Meeting**, held 27 May 2015 (attached) accepted as true and correct moved KC sec PS

2. **Business Arising:**

2.1 Chair's response to persons concerned re Facebook Workshops – B Bunder & N Blacker , Michael spoke re face book workshop, persons attending enjoyed the workshop, drill down was amazing, and attendees were excited to learn.

2.2 Red Cross Regional Conference attendance by AMH & TP

AM gave an overview re the Red Cross Conference. AM and TP attended

2.3 Membership Drive – Target 200 – Sub-Committee, Derry, Kim & Tiff,

Kim spoke re the membership drive, much work happening, formatting letters and getting a data base. Will be meeting again in July.

2.4 Employee/Business of the Month – MD, Michael will be showcasing up to 4 members per month on our website.

2.5 Constitution review – Chair reported this is progressing.

2.6 July Network Connect – Chair, AMH & MD AM reported this is on the 24th July 6pm start. AM, Richard, Mike will work with Rae in getting it happening. Insight from Business SA re state, Bendigo state of economy. To be advertised dually eg PLCB and CofC&T **ACTION: MD, PS to contact Rae to action flyers , facebook , etc**

2.8 Business database – Chair, changing and evolving but trying to keep it current. Work in progress.

2.9 Work for the Dole – Chair & AMH

2.10 Online payments – MD & PS issues with paypal but hope to have this sorted, forms are on line for membership.

Looking at lapsed members letters to be sent out which will include the online payment system.

2.11 My Booking Manager setup – MD has actioned this.

2.12 Notify David Koch re quote – AMH notified after last meeting to let them know we would not be going ahead with the booking. Looking at alternative speakers.

3. **Correspondence In:**

3.1 – DCLEP – request for updated letter of support re Port Lincoln Airport, RH will rewrite the letter and send to Rod Pearson.

4. **Correspondence Out:**

4.1 New Member packs, all committee members please send Kim a profile on themselves urgently that can be up on the website and be given out to new members. Follow up visit can be done by a committee member. Look at Kim letting us know each meeting who she has had enquiries on, and a committee member can then visit the potential new member.

4.2 Woof Media backup plan authorisation – resent

4.3 OCBA – request for copy of Certificate of Incorporation, register Public Officer

4.4 Paypal Authorisation documents – Authority, Business details etc by email

5. **Reports:**

5.1 CHAIR, report presented

5.2 TREASURER – not presented.

5.3 SUB-COMMITTEES

6. **General Business:**

6.1 Vinnies Community Sleepout - July 7 – 1 x nominations, Kim Conway. PS will do out a mail out re this.

6.2 Info Centre Closure Briefing – 25/06 Nautilus Gallery at 5:30pm **ACTION: BF and PS will be attending this and will update us next meeting.**

6.3 BEA – update – speaker & sponsorship. Speakers? limit 5k for speaker, **ACTION: AM to contact Cooper boys, ACTION: Chris will research BD Farms** , . Naming rights and sponsorship approach from Beyond Bank? 5k.Exclusivity? Beyond Bank want a speaking opportunity for 10 minutes.

Resolved to follow up with previous and existing award sponsors to provide opportunity. **ACTION: RH will email us for a final decision.**

Nomination forms to go out, PS will email them out for committee to approve.

6.4 Breakfast Meeting – Friday 26th 7:30-9:00am – Work Ready Jobs Consultation Project. Being held at the Tasman Hotel. **AH and RH attending.**

6.6 Rae Moore Port Lincoln 365 website. **ACTION: Mike and Richard will follow up late next week.** One website rather than several different ones. Chamber feel the benefits for our town and businesses will be fantastic.

6.7 Facebook Workshop Report MD reported all went well very happy with the outcome. A valuable workshop.

6.8 Volunteer Training Program – PL City Council, wanting an alignment with the chamber. In principle the chamber will support this. **ACTION: RH to inform RDA**

Business without Notice: Chris sent an email to RH re direction of retail , RH to forward to committee members .

7. Next Meeting: Wednesday 22 July – PS will be an apology

8. Close: 8.10pm