



PORT · LINCOLN  
CHAMBER OF COMMERCE AND TOURISM INC.

## MINUTES GENERAL MEETING

Held at Career Employment Group  
20-22 Napoleon St, Port Lincoln SA 5606

**6pm WEDNESDAY 22 July 2015**

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**Welcome: by Richard**

**Present: Anne-Marie Hammond, Richard Horgan, Brad Flaherty, Michael Dodd, Andrew Foster, Rob Watson, Derry Muldrich, Kim Conway**

**Apologies:** Paul Sherry, Tiffany Perin, Jim Papazoglov,

**Guest Speakers:**

1. **Minutes of Previous Meeting** held 24<sup>th</sup> June 2015 (attached) accepted as true and correct. Kim and Mike seconded.
2. **Business Arising:**
  - 2.1 Employee/ Business of the Month - ongoing
  - 2.3 Constitution Review - ongoing
  - 2.4 July Network Connect event business SA not sending a representative very disappointing, perhaps we can send them an invoice for the one drink per person. Bendigo bank will have 3 representatives available.
  - 2.5 OCBA – Certificate of Incorporation – awaiting
3. **Correspondence In:**
  - 3.1 Work Ready Jobs First Meeting Summary Report – DSD **Action: AM to send out the email from Brett re feedback.**
4. **Correspondence Out:** - nil
5. **Reports:**
  - 5.1 CHAIR moved his report be accepted, seconded by Derry.
  - 5.2 TREASURER presented both June and July reports acc as at today is \$5863.02 acc to be paid at Stateliner \$282 both moved by Kim seconded by Michael
  - 5.3 COMMITTEE REPORTS
    - 5.3.1 Business Excellence Awards
      - 5.3.1.1 Sponsorships approached Beyond Bank for major sponsorship. Much discussion surrounding prizes
      - 5.3.1.2 Award Design
      - 5.3.1.3 Award Categories
      - 5.3.1.4 Possible Sponsors need to approach sponsors and then we can get out the nomination forms. Look at prizes for each category.
    - 5.3.2 Membership, thanks to Kim we have a great system happening and it is being followed up. Spreadsheet in place we can track new members and Kim will get info out to new member within 48 hours. New member pack looks great.
    - 5.3.3 Port Lincoln Visitor Guide, nil to report. We could be distributing to wider events not just visitor info centres. Kim, Rob and Paul to be on this sub committee.

## 6. General Business:

6.1 Liquid waste Disposal – trade waste, Andrew gave us an overview on local liquid waste. No action required but in kind support will be appreciated.

6.2 Policy re Exec Roles in absence – equal access for duties of Chair, Vice Chair, Secretary, Treasurer when either ill or absent, centralised resource important. All in agreeance with this.

6.3 Letter of Support from Chamber for Community Drop Bus restart (service from Hotels), Brad will write a letter to Paul Yoeman, and to the PLCC Rob Donaldson. **Action: Brad happy to nominate for a position on the liquor licensing board locally, Brad to approach Di Bakker-Tagg.**

6.4 Finance Policy re Debit Card usage from new bank account. **Action: Paul/Richard to develop and present to committee for approval.**

6.5 Online Business Directory – re Council new site (Richard/Mike), meeting with Rae and Kelly Moore. Need to see where this is up to. **Action: Brad to get all key players in one room for a presentation.**

6.6 Official request for key and code to premises, wait to hear back re council chambers. **Action: Anne-Marie? To approach council regarding returning to their premises for meetings?**

## 7. Business without Notice:

**As above: Issue surrounding access at Ravendale, AM to investigate going back to council chambers and report back.**

**Strengthening Eyre Peninsula Youth Leadership course for 16 to 20 yr olds to be run in Oct if you know of any youth please see AM. Action: AM to send out the link.**

8. **Next Meeting:** Wednesday 26<sup>th</sup> August 6pm

9. **Meeting Closed: 9.30pm**