



MINUTES GENERAL MEETING

Held at CEG Board Room, 22 Napoleon St,
Port Lincoln SA 5606

6pm WEDNESDAY 27 May 2015

Welcome:

Present: Kim Conway, Michael Dodd , Derry Moldrich, Richard Horgan, Paul Sherry, Anne-Marie Hammond, Tiffany Perin, (Jim Papazoglov joined the meeting 6.45pm)

Guest observer, Diana Smith

Apologies: Brad Flaherty, Paula Brown, Phil Foreman, Rob Watson

Guest Speakers: Nil

1. **Minutes of Previous Meeting**, held 22 April 2015 (attached) moved by Paul, seconded by AM, all true and correct.
2. **Business Arising:**
 - 2.1 Chamber 2016 Strategic Plan comments. Richard has made a few adjustments. Please provide feedback to Richard by close of business Mon.
3. **Correspondence In:**
 - 3.1 Michael Dodd re Face Book Workshops,

Michael gave an overview looking at 21st and 22nd June workshops. Michael gave out info re booking manager, In future we could utilise “my booking manager.” Michael moved the motion that we purchase Booking Manager, Paul seconded, all in favour! Tiffany spoke re locals first in regards to the face book workshops, then if local cannot deliver then outsource.

Discussion surrounding this. **ACTION: Richard to respond to both Brenda and Naomi via email and face to face.**

- 3.2 Brenda Bunder re Face book Workshops
- 3.3 Naomi Blacker re Face book Workshops
- 3.4 Red Cross 2015 regional conference, AM and Tiffany to attend.
- 3.5 Southern Cross Media invite to attend Brand Works presentation. Mon 1st June 5.30 for 6 Grand Tasman Hotel. **ACTION: Let Tiffany know if you are going please .**

Correspondence Out: nil

4. Reports:

- 4.1 CHAIR – Item- Letter for returning business about the renewal of membership, letter to lapsed members encouraging re-joining, letters to new or never been members to join the chamber – remember TARGET 200 members
- 4.2 TREASURER: \$3045.92 in bank. Treasurers report moved by Derry seconded by Paul, Derry moved that the following accounts be paid , Coles AGM nibbles , Aust Post (post box,) port

Lincoln times , Premier Stateliner all four total of \$886.13, seconded Paul . All in favour.
Carried.

4.3 SUB-COMMITTEE(S): need a leader/key contact for each subcommittee.

- Networking events – KC,
- Port Lincoln visitor guide/ tourism
- Membership – KC, DM, TP
- Business Excellence Awards RH, AM, PS

5. General Business:

5.1 Business Excellence Awards – progress reports – also see attached timeline

5.2 Employee / Employer of the Month? (Spotlight?), business profile 2 min video.

ACTION Michael to follow up. Benefit Exposure for the business through website

5.3 Constitution Review and update, **ACTION Richard to follow up with Aust Chamber of Commerce if they have a generic constitution chambers can utilise.**

5.4 New memberships, Kim , Derry and Tiff would like to head this up.

5.5 Meet & Greet for July – works to be completed Business SA Fri 24th Ravensdale.

ACTION: Richard and Michael to meet with Rae Moore tomorrow.

5.6 Chair - Response to State & Federal Budgets? As per the Business SA response? Is it worth arranging for someone to conduct a Q and A session around the initiatives from the govt in the budget and provide business people the chance to seek some advice around these changes?

ACTION: Richard will contact Business SA re seminar re budgetary measures and affects on small business. ACTION: AM to follow up with Bendigo Bank.

5.7 meet with committee re checking of business data to ensure we are addressing the owner or manager as a few have changed hands. **ACTION: Richard to email out a time and place ASAP**

6. Member Items:

Jim Papazoglov:

1) Could the chamber look at sponsoring events for the city even if it costs each member some dollars maybe a new year's day picnic?

2) Also develop a network of work experience locations for the long term youth unemployed so we can be seen as putting back into the community. **ACTION: RH and AM to explore the work for dole and work experiences changes coming in on the 1st July.** There may be a pathway re work Inspirations at EFI, RDAWEP EP Business Builder?

Michael Dodd: Online Booking and Money Collection (see addendum) Derry to do letters out with membership.

7. **Business without Notice:** David Koch 12k costs for business awards? Let's email and say No too expensive. **ACTION : AM to email**

Next Meeting: 6pm Wednesday 24th June

Close: 8.10pm